

15 June 2004

Dear Councillor

## **DECRIMINALISATION OF PARKING ENFORCEMENT TASK GROUP**

A meeting of the Decriminalisation of Parking Enforcement Task Group will be held at the Council Offices, High Street, Great Dunmow on Wednesday 23 June 2004 at 4.00 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

### **A G E N D A P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 Notes of the meeting held on 12 May 2004 (attached).
- 3 Business arising.
- 4 Decriminalisation Publicity – Timescale.
- 5 Liaison with Town and Parish Councils.
- 6 Decriminalisation Manual – Feedback.
- 7 Staffing position – update.
- 8 The next steps.
- 9 Date of Next Meeting.
- 10 Any other items which the Chairman considers to be urgent.

To:- Councillors J F Cheetham, **M A Hibbs**, R M Lemon, J P Murphy and A M Wattebot.

Also to:- D Burrige, M Cox, T Halford, S McLagan, J Mitchell, B D Perkins, L Scott and A Stewart.

